

Public Document Pack

Peak District National Park Authority

Tel: 01629 816200

E-mail: customer.service@peakdistrict.gov.uk

Web: www.peakdistrict.gov.uk

Minicom: 01629 816319

Aldern House, Baslow Road, Bakewell, Derbyshire. DE45 1AE



Our Ref: A.1142/1438

Date: 24 November 2016



NOTICE OF MEETING



Meeting: **National Park Authority**

Date: **Friday 2 December 2016**

Time: **10.00 am**

Venue: **The Board Room, Aldern House, Baslow Road, Bakewell**

SARAH FOWLER
CHIEF EXECUTIVE

AGENDA

1. **Apologies for Absence**
2. **Chair's Announcements**
3. **Minutes of previous meeting 7 October 2016** (*Pages 1 - 6*)
4. **Urgent Business**
5. **Public Participation**
To note any questions or to receive any statements, representations, deputations and petitions which relate to the published reports on Part A of the Agenda.
6. **Members Declarations of Interest**
Members are asked to declare any disclosable pecuniary, personal or prejudicial interests they may have in relation to items on the agenda for this meeting.
7. **Notice of Motion**
In accordance with Standing Order 1.14, a Members has given notice that he intends to move the following motion:

1. To be moved by Councillor Chris Furness

“That all Authority and Committee meeting recordings be archived and made accessible for at least 3 years from the date of the recording.”

NOTE – If approved this motion would require an amendment to Standing Orders. So, in accordance with Standing Order 1.25, once proposed and seconded, further discussion on this matter will be adjourned until the next ordinary meeting of the Authority.

8. **Exempt Information S100 (A) Local Government Act 1972**

The Committee is asked to consider, in respect of the exempt item, whether the public should be excluded from the meeting to avoid the disclosure of Exempt Information.

Draft Motion:

That the public be excluded from the meeting during consideration of Item No. 9 to avoid the disclosure of Exempt Information under S100 (A) (4) Local Government Act 1972, Schedule 12A, Paragraph 4 “Information relating to any consultations or negotiations, or contemplated consultations negotiations, in connection with any labour relations matter arising between the Authority or a Minister of the Crown and employees of, or office holders under, the Authority.”

PART B

9. **Exempt Minutes of previous meeting 7 October 2016** *(Pages 7 - 8)*

Duration of Meeting

In the event of not completing its business within 3 hours of the start of the meeting, in accordance with the Authority’s Standing Orders, the Authority will decide whether or not to continue the meeting. If the Authority decides not to continue the meeting it will be adjourned and the remaining business considered at the next scheduled meeting.

If the Authority has not completed its business by 1.00pm and decides to continue the meeting the Chair will exercise discretion to adjourn the meeting at a suitable point for a 30 minute lunch break after which the committee will re-convene.

ACCESS TO INFORMATION - LOCAL GOVERNMENT ACT 1972 (as amended)

Agendas and reports

Copies of the Agenda and Part A reports are available for members of the public before and during the meeting. These are also available on the website www.peakdistrict.gov.uk.

Background Papers

The Local Government Act 1972 requires that the Authority shall list any unpublished Background Papers necessarily used in the preparation of the Reports. The Background Papers referred to in each report, PART A, excluding those papers that contain Exempt or Confidential Information, PART B, can be inspected by appointment at the National Park Office, Bakewell. Contact Democratic Services on 01629 816200, ext 362/382. E-mail address: democraticservices@peakdistrict.gov.uk.

Public Participation and Other Representations from third parties

Anyone wishing to participate at the meeting under the Authority's Public Participation Scheme is required to give notice to the Director of Corporate Strategy and Development to be received not later

than 12.00 noon on the Wednesday preceding the Friday meeting. The Scheme is available on the website www.peakdistrict.gov.uk or on request from Democratic Services 01629 816362, email address: democraticservices@peakdistrict.gov.uk, fax number: 01629 816310.

Written Representations

Other written representations on items on the agenda, except those from formal consultees, will not be reported to the meeting if received after 12noon on the Wednesday preceding the Friday meeting.

Recording of Meetings

In accordance with the Local Audit and Accountability Act 2014 members of the public may record and report on our open meetings using sound, video, film, photograph or any other means this includes blogging or tweeting, posts on social media sites or publishing on video sharing sites. If you intend to record or report on one of our meetings you are asked to contact the Democratic and Legal Support Team in advance of the meeting so we can make sure it will not disrupt the meeting and is carried out in accordance with any published protocols and guidance.

The Authority uses an audio sound system to make it easier to hear public speakers and discussions during the meeting and to make a digital sound recording available after the meeting. The recordings will usually be retained only until the minutes of this meeting have been confirmed.

General Information for Members of the Public Attending Meetings

Aldern House is situated on the A619 Bakewell to Baslow Road, the entrance to the drive is opposite the Ambulance Station. Car parking is available. Local Bus Services from Bakewell centre and from Chesterfield and Sheffield pick up and set down near Aldern House. Further information on Public transport from surrounding areas can be obtained from Traveline on 0871 200 2233 or on the Traveline website at www.travelineeastmidlands.co.uk.

Please note that there is no catering provision for members of the public during meal breaks. However, there are cafes, pubs and shops in Bakewell town centre, approximately 15 minutes walk away.

To: National Park Authority Members

Constituent Authorities
Secretary of State for the Environment
Natural England

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MINUTES

Meeting: **National Park Authority**

Date: Friday 7 October 2016 at 10.00 am

Venue: The Chief Executive's Room

Chair: Cllr Mrs L C Roberts

Present: Mrs P Anderson, Mrs F Beatty, Cllr D Birkinshaw, Cllr P Brady, Cllr C Carr, Cllr D Chapman, Cllr A R Favell, Cllr C Furness, Cllr D Greenhalgh, Cllr N Gibson, Mr Z Hamid, Cllr Mrs G Heath, Cllr A Hart, Mr R Helliwell, Cllr H Laws, Cllr Mrs C Howe, Cllr S Marshall-Clarke, Cllr C McLaren, Cllr Mrs K Potter, Cllr Mrs J A Twigg, Cllr F J Walton and Cllr D Williams

attended to observe and speak but not vote.

Apologies for absence: Mr P Ancell, Ms S Leckie, Cllr J Macrae, Cllr A McCloy, Ms S McGuire, Mrs E Sayer and Cllr Mrs N Turner.

32/16 CHAIR'S ANNOUNCEMENTS

The Chair welcomed Mrs Dianne Jeffrey, Chair of the National Park Management Plan Advisory Group.

33/16 MINUTES OF PREVIOUS MEETING OF 1 JULY 2016

The minutes of 1 July 2016 were approved as a correct record.

34/16 URGENT BUSINESS

There was no urgent business to report.

35/16 PUBLIC PARTICIPATION

One member of the public had registered to speak to the Meeting.

36/16 MEMBERS DECLARATIONS OF INTEREST

There were no declarations of interest from Members.

37/16 ARRANGEMENTS FOR APPOINTMENT OF EXTERNAL AUDITOR (A1361/6 /PN)

The Head of Finance introduced the item.

The recommendation was moved, seconded, voted upon and carried.

RESOLVED:

1. **That Members approve the Peak District National Park Authority opting into the national audit appointment arrangements of Public Sector Audit Appointment (PSAA Ltd) for appointment of the Authority's external auditors for the 2018/19 accounts onwards.**

38/16 MEMBER LEARNING AND DEVELOPMENT ANNUAL REPORT (A.111/JS/RC)

The Democratic Services Manager introduced the item, highlighting the key principle that each Member would take individual responsibility for their learning and development and identify their own needs.

At the Authority's Annual General Meeting on 1 July 2016, Cllr S Marshall-Clarke had been appointed as the Member Representative for Learning and Development. He addressed the meeting, welcoming the report and urging Members to take up the opportunities offered by the programme. In particular, he encouraged participation in the Member Survey which was issued every 2 years and was due again in the coming month.

Members moved an amendment to Recommendation 2 to show that the target of 20 hours included external activities, by inserting the word "altogether" after "the target of 20 hours".

The amended recommendation was moved, seconded, voted upon and carried.

RESOLVED:

1. **That the proposed Member learning and development framework (Appendix 1) and the events programme for January to December 2017 (Appendix 2) be agreed.**
2. **That Member learning and development activities continue to be recorded in terms of hours and include personal learning and development by Members outside of events organised by the Authority, with the target of 20 hours altogether per Member in every 12 months.**

39/16 NATIONAL PARK MANAGEMENT PLAN - ANNUAL MONITORING REPORT AND OVERALL PROGRESS REPORT (A6121/JG)

Mrs Dianne Jeffrey, Chair of the National Park Management Plan Advisory Group, reported on the progress and some of the highlights of the National Park Management Plan (NPMP) 2012-2017 working with partners– and informed the meeting that the Advisory Group had given strong support for the pragmatic updating of the 2018-2023 Plan involving stakeholder events and forum workshops. The progress of the existing NPMP will feed into this update process.

Mrs Jeffrey drew attention to Appendix 1 of the report, commenting on progress that had been made against each of the strategic themes of the 2012-2017 Plan and noted a key highlight was the f closer partnership working relationships between key stakeholders.

Mrs Jeffrey highlighted points for the future responding to feedback on the current plan including:

- A simpler process for monitoring and reporting
- Ensuring high level indicators to show progress and change
- Working with partners to generate a smaller number of strategic interventions in the next version of the NPMP

Members raised questions about affordable housing need in the National Park and wanted a higher profile for this issue in the up-dated National Park Management Plan. Officers summarised that the question being asked of the Advisory Group on this topic was "How do we deliver housing for affordable need in a National Park?" Cllr C Furness requested that a working group be set up specifically to address the matter, in which he was willing to take part. Mrs Jeffrey, on behalf of the National Park Management Plan Advisory Group, accepted the request of members to consider this question. She suggested help from an officer expert in this area would be useful to the Advisory Group and she would consider how a sub-group of the NPMP Advisory Group could help in answering this. The name of an officer from Derbyshire Dales District Council was suggested as somebody who could be invited to join this sub group. .

The Director of Corporate Strategy and Development encouraged Members to attend the National Park Management Plan workshop on Friday 25 November.

The recommendation was moved, seconded, voted upon and carried. Cllr C Furness requested that his vote against, but based solely upon the affordable housing content of the report, be recorded.

RESOLVED:

- 1. That the Authority approves the Annual Monitoring Report and Escalations Report 2015-16 for the National Park Management Plan and the overall progress report for the National Park Management Plan 2012-17 (appendices 1-3).**
- 2. That the Authority thanks partners for all their work and contribution to date on the Management Plan.**

A break was taken between 11.15 and 11.20am.

40/16 REVIEW OF LOCAL DEVELOPMENT SCHEME (BJT/A.6101)

The Planning Policy Manager provided the dates that were missing from the Local Development Scheme summary timetable on page 19 of Appendix 1 as follows:

Transport Design

Pre-production survey and involvement – November to December 2016

Date for pre-submission consultation – March to May 2017

Date for submission to Secretary of State – May to June 2017

Proposed date for adoption – June to July 2017

Members raised a number of significant issues to be addressed more fully including the assessment of affordable housing need and a revision of the Design Guide to encourage innovative design.

The recommendation was moved, seconded, voted upon and carried.

Cllr C Furness requested that his vote against be recorded.

RESOLVED:

That Members approve the revised Local Development Scheme and that it shall take immediate effect.

41/16 REVISIONS TO THE PDNPA MANAGING CHANGE POLICY AND STATEMENT OF PARTICULARS (SF/TR)

It was noted that the person who had given notice to speak on this item was not present.

The Chief Executive introduced the report which followed on from a paper considered by Members of the Audit, Resources and Performance Committee on 22 July 2016.

The report informed Members of the result of the Leadership Team's consultation with staff on proposals to amend the redeployment element of the Managing Change Policy and proposed amendments to the Statement of Particulars (Contract of Employment).

The report also sought Members' approval for options to amend the pay protection element of the Managing Change Policy, as negotiated between Leadership Team, Staff Committee and UNISON.

The Leadership Team's intention to consult and negotiate on these issues had been considered and noted by the Audit, Resources and Performance Committee on 22 July 2016 (Minute 40/16).

Appendix 2 of the report summarised the Leadership Team's response to staff feedback, which had illustrated staff concern about the timing of the proposed changes. The Chief Executive reported the new suggested timetable for Members to consider and confirmed that the Leadership Team's preference was for Option 1 as detailed in the report.

Following Member comments, Recommendation 1 was amended as follows (amendment in italics):

1. That Members approve the Peak District National Park Authority opting to reach agreement with UNISON and Staff Committee on the Pay Protection Scheme and, if agreement cannot be reached by 1 November 2016 *the options in the Part B report be considered.*

The recommendations as amended were moved, seconded, voted upon and carried.

Cllr A Favell recorded his appreciation and recognition of staff flexibility and understanding during the organisational changes.

RESOLVED:

1. **That Members approve the Peak District National Park Authority opting to reach agreement with UNISON and Staff Committee on the Pay Protection Scheme and, if agreement cannot be reached by 1 November 2016, the options in the Part B report will be considered.**

2. That Members note the outcomes from the consultation on changes to the redeployment period and approve the proposal for the implementation timetable for these changes.

3. That Members approve the proposal on changes to the Statement of Particulars.

42/16 EXEMPT INFORMATION S100(A) LOCAL GOVERNMENT ACT 1972

RESOLVED:

That the public be excluded from the meeting during consideration of Agenda Item No. 13 to avoid the disclosure of Exempt Information under S100 (A) (4) Local Government Act 1972, Schedule 12A, Paragraph 4 “Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the Authority or a Minister of the Crown and employees of, or office holders under, the Authority.”

PART B

SUMMARY

The meeting determined the following item, full details of which are in the exempt minute:

43/16 Revisions to the Peak District National Park Authority Pay Protection Scheme and Guidance (SF/TR)

Cllr Mrs C Howe left the meeting at 12 noon.

The meeting ended at 12.15 pm

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